

LAKE CHAMPLAIN -LAKE GEORGE REGIONAL PLANNING BOARD

REGULAR MEETING OF THE BOARD

DATE: October 15, 2019

MEMBERS PRESENT:

DAVID O'BRIEN, CHAIRMAN
JOHN STROUGH
BETH HUNT
CHRISTY WILT
PETE KEENAN
PATTY WALDRON
BRIAN WELLS
RICHARD MOORE
ROBERT HENKE
ALBERT NOLETTE
DENNIS DICKINSON
MATTHEW HICKS
MICHAEL SWAN
RONALD CONOVER
EDNA FRASIER

MEMBERS ABSENT:

HARRY MCMANUS
KIMBERLY DAVIS
KARL WEISS
DEBORAH DONOHUE
SHAUN GILLILAND
MICHAEL DISKIN
CHRIS GARROW
KEVIN HAJOS
MICHAEL TYLER
RONALD JACKSON
CHARLES HARRINGTON
RODNEY BROWN
JOHN FREY
WILLIAM FARBER
TRACY ELDRIDGE

OTHERS PRESENT:

REPRESENTING THE LCLLGRP:
BETH GILLES, EXECUTIVE DIRECTOR
ALLISON GADDY, SENIOR PLANNER
CARRIE YAKUSH, SENIOR ACCT. CLERK
DON LEHMEN, POST STAR
LYNN CLAUSER, WASHINGTON CO. RESIDENT
TAMMY DELORENZO, WARREN CO. ASST. ADMIN
AARON FRANKENFELD, A/GFTC

Chairman O'Brien called the meeting of the Lake Champlain Lake George Regional Planning Board to order at 1:00p.m.

Pledge of Allegiance was led by Chairman O'Brien.

Roll called by Ms. Gilles.

Chairman O'Brien asked for a motion to approve the July 16, 2019 minutes. Motion was made by Mr. Keenan and seconded by Mr. Dickinson. Motion carried.

Mr. Nolette provided a Treasurer report. He reviewed the packet he distributed to all the members. Mr. Nolette stated that the RPB is now operating in Washington's county's financial system. Mr. Nolette stated that the projection of loan interest for this year is a little shy of what was budgeted, and the grant income is a little shy what was budgeted. But the 4th office position was not filled. So, the amount of expenses we did not incur are going to exceed the shortfall of the revenue. Mr. Nolette stated that the 2020 budget looks to be right on track. Mr. Nolette also provided, in the packet, a handout of the RPB debit card transaction report. Chairman O'Brien asked Mr. Nolette to discuss the RDC report. Mr. Nolette reviewed the RDC packet he distributed. No change from last RDC report given. Mr. Nolette stated that the RDC has enough money to pay the December loan. After that payment he is uncertain of the future of the loan fund.

Chairman O'Brien asked for a motion to approve the July – September 2019 Abstracts. Motion was made by Mr. Dickinson, seconded by Mr. Strough. Motion carried.

Chairman O'Brien asked for a motion to accept the Treasures Report. Motion was made by Mr. Hicks, seconded by Mr. Keenan. Motion carried.

Chairman O'Brien briefly reviewed the State Comptroller's Audit that was sent out to all members. He stated that what was reported in the final audit were issues that were already identified, and correction was already taking place before the audit had started. Another concern that the comptroller's office had at the beginning of the audit was the use of proxies and voting ex-officio members. Through research done by the OSC legal staff, they found that the enabling legislation for the LCLGRP, 239-B, allowed for both proxies and ex-officio members to vote. The current legislation, 239-H, does not. However, 239-H grandfathers in all provisions from the enabling 239-B legislation, so the Board member voting issues originally brought to light by OSC were allowable. However, because the LCLGRP adopted new bylaws in 2018 that are consistent with 239-H, that is how the LCLGRP will be operating into the future. Chairman O'Brien thanked each county for their support in reorganizing LCLGRP.

Chairman O'Brien stated the 2018 independent audit was distributed to everyone electronically and asked for any questions or comments. Ms. Gilles said it was submitted to the Federal Clearing House on time and accepted. The 2018 audit had the same finding that the 2017 audit did where not all the loan files that were tested had all the required paperwork. A corrective action plan was put in place to make sure it doesn't happen again. The EDA asked us to provide them with an update of our 2017 corrective action plan. Ms. Gilles provided that information. Chairman O'Brien asked for a motion to accept the independent audit. Motion was made by Ms. Waldron, seconded by Mr. Wells. Motion carried.

Ms. Wilt gave the loan committee report. Ms. Wilt reviewed the minutes that was included in the meeting packet. Topics included:

- NYS OSC Audit
- 2020 interest rates
- James Orlando loan modification request
- Delinquent loans (Thomas Barber, Washington Co. Agri Parks, Hilltop Slate)
- Queensbury Truck Stop paid off

Other loan updates:

Joe Brand. First loan was re-amortized. Second and third loan were combined. RDC loan was re-amortized.

Anton Cooper. Filed for bankruptcy. He submitted a plan to the court which we objected.

Michael Finnegan. Filed for bankruptcy. He is selling pizza out the back of his restaurant.

Adirondack Meat, Peter Ward. Still being investigated by Essex Co. IDA.

Witherbee's. Carol Calabrese with Essex Co. IDA will visit and collect information we need.

Brian Hosan, 9 Mile Coffee. New loan. Closed 2 weeks ago. Purchasing equipment. Interest only for 6 months.

Robert Adams, Utopia RV Park. New application. This application was discussed in length. It was unanimously agreed to reject the loan application based on no way to show loan committee source of repayment, as well as

not well-defined collateral, no back-up plan, and no basis for projections.

Mr. Nolette asked, regarding the Anton Cooper loan, what happens to the \$6000 we paid in taxes to protect our interest in the property. Ms. Gilles stated it gets rolled into the amount he owes us when we file with the bankruptcy court.

Ms. Gilles discussed the loan interest rates for 2020. The committee decided to keep the interest rates the same, 5.0-6.5%. Mr. O'Brien asked for a motion to approve the 2020 Loan Interest Rates. Motion made by Mr. Hicks, seconded by Mr. Dickinson. Motion carried.

Ms. Gaddy reviewed the Senior Planner Report that was included in the meeting packet.

Ms. Gilles reviewed the Director's Report that was included in the meeting packet.

Ms. Gaddy gave a presentation on NYS DEC Source Drinking Water Protection Program. (attached) Mr. Waldron expressed concern about road salt contamination. Mr. Nolette asked if this is part of our current DEC contract or if it is new money in. Ms. Gilles stated it is part of our current DEC contract.

Chairman O'Brien asked the board members to please remind the board Chairmen that appointments are due next year. Appointments need to be made before our next meeting on January 21, 2020. Chairman O'Brien thanked Pete Keenan and Richie Moore who are leaving at the end of the year. The other 2 members leaving are Bill Farber and Ron Jackson.

Chairman O'Brien reviewed the 2020 Meeting Schedule that was distributed. He asked for a motion to adopt the schedule of meetings. A motion was made by Mr. Dickinson, seconded by Mr. Keenan. Motion passed.

The next Board meeting will be January 21, 2020 at 1:00 p.m. at the Warren County Municipal Center.

As there was no further business to come before the Lake Champlain Lake George Regional Planning Board, on a motion made by Mr. Dickinson and seconded by Ms. Waldron, Chairman O'Brien adjourned the meeting.