

Lake Champlain – Lake George Regional Planning Board

Annual Meeting of the Board

January 14, 2020

1:00 pm

Warren County Board of Supervisors Room – Second Floor, Warren County Municipal Complex

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Pledge of Allegiance
- 2) Roll Call
- 3) Election of Officers
  - Chairperson
  - Vice-Chairperson
  - Treasurer
  - Secretary
- 4) Appointment of Executive Committee At-Large Member
- 5) Approval of Minutes
  - October 15, 2019 minutes
- 6) Treasurer's Report
  - October – December 2019 Abstracts
  - 2019 Year End
  - 2019 Audit
- 7) Re-Affirmation of By-Laws and Policies
- 8) Re-designation of banks and newspapers
- 9) Re-appointment of Loan Administrative Committee Members
- 10) Loan Committee report
- 11) A/GFTC Report
- 12) Senior Planner Report
- 13) Director's Report
  - Presentation on 2019 accomplishments
- 14) Other
- 15) Next Meeting date – April 21, 2020
- 16) Adjourn

LCLGRP Board Director, Beth Gilles, called the meeting to order at 1:00 P.M. in the Warren County Board of Supervisors room at the Warren County Municipal Center, Lake George, New York.

Pledge of Allegiance to the Flag.

Ms. Gilles, Ms. Gaddy and Ms. Yakush introduced themselves to the Board members.

ROLL CALL – LCLGRP Director, Beth Gilles, took roll call and established there is a quorum.

**MEMBERS PRESENT:**

DAVID O'BRIEN,  
CHAIRMAN  
JOHN STROUGH  
BETH HUNT  
CHRISTY WILT  
FRANK THOMAS  
PATTY WALDRON  
JOE GIORDANO  
SAM HALL  
ROBERT HENKE  
ALBERT NOLETTE  
DENNIS DICKINSON  
MATTHEW HICKS  
MICHAEL SWAN  
CHARLES HARRINGTON  
EDNA FRASIER

**MEMBERS ABSENT:**

CLAY ARSENAULT  
KIMBERLY DAVIS  
KARL WEISS  
DEBORAH DONOHUE  
SHAUN GILLILAND  
MICHAEL DISKIN  
JIM DOUGAN  
KEVIN HAJOS  
MICHAEL TYLER  
GLEN CUTTER  
STEVE TOMLINSON  
MARK HENRY  
TRACY ELDRIDGE  
WILLIAM FARBER  
TRACY ELDRIDGE

**OTHERS PRESENT:**

REPRESENTING THE LCLGRP:  
BETH GILLES, EXECUTIVE DIRECTOR  
ALLISON GADDY, SENIOR PLANNER  
CARRIE YAKUSH, SENIOR ACCT. CLERK  
AARON FRANKENFELD, A/GFTC  
CHRIS DEBOLT, WASHINGTON CO.

**ELECTIONS OF OFFICERS:**

LCLGRP Director Beth Gilles opened the floor for nominations for Chairperson. John Strough nominated Dave O'Brien for chairperson, Dennis Dickinson seconded this nomination. No other nominations made. A motion to close nominations for chairperson was made by Dennis Dickinson and seconded by Edna Fraiser. Motion passed. Motion to elect Dave O'Brien as the 2020 Regional Planning Board Chairman of the Board carried.

Chairman O'Brien opened the floor for nominations for Vice-Chairperson. John Strough nominated Christy Wilt, seconded by Bob Henke. No other nominations made. A motion to close the nominations for Vice-Chairperson made by Matt Hicks, seconded by John Strough. Motion carried. Motion to elect Christy Wilt as the 2020 LCLGRP Vice-Chair of the Board carried.

Chairman O'Brien opened the floor for nominations for Treasurer. Matt Hicks nominated Albert Nolette, seconded by Bob Henke. No other nominations made. A motion to close nominations for Treasurer made by Patty Waldron, seconded by Christy Wilt. Motion carried. Motion to elect Albert Nolette as the 2020 LCLGRP Treasurer of the Board carried.

Chairman O'Brien opened the floor for nominations for Secretary. Christy Wilt nominated Beth Hunt, seconded by Patty Waldron. No other nominations made. A motion to close nominations for Secretary made by Bob Henke, seconded by John Strough. Motion carried. Motion to elect Beth Hunt as the 2020 LCLGRP Secretary of the Board carried.

**APPOINTMENT OF EXECUTIVE COMMITTEE AT-LARGE MEMBER**

Chairman Dave O'Brien appoints Charles Harrington as Executive Committee At-Large member.

#### APPROVAL OF MINUTES:

October 15, 2019 Minutes – A motion to accept the minutes, motion made by Patty Waldron and seconded by Bob Henke. Motion passed.

#### TREASURER'S REPORT:

LCLGRP B Treasurer, Al Nolette, states the operating fund is looking very strong with a surplus. Mr. Nolette reviewed his report packet that was provided to all members. A motion to accept the treasurer's report made by Patty Waldron, seconded by Dennis Dickinson. Motion carried.

Chairman Dave O'Brien calls for a motion to accept the October to December 2019 abstracts of expenditures that were distributed. Motion made by Dennis Dickinson, seconded by Bob Henke. Motion passed.

LCLGRP B Director Beth Gilles informed the members that the independent auditors are coming the first week of February to begin the RDC and RPB audits.

#### RE-AFFIRMATION OF BY-LAWS AND POLICIES:

LCLGRP B Director Beth Gilles briefly stated that members are welcome to look at the by-laws and policies. These were previously emailed and a hard copy of each was available to view at the meeting. Chairman Dave O'Brien asked for a motion to re-affirm the By-Laws and Policies. Edna Frasier made a motion, seconded by Dennis Dickinson. Motion Passed.

#### RE-DESIGNATION OF BANKS AND NEWSPAPERS:

LCLGRP B Director Beth Gilles stated the RPB uses Glens Falls National Bank and Trust Company as our bank and we post our legal notices in the Post Star and Press Republican. Chairman Dave O'Brien asked for a motion to re-designate bank and newspapers. Motion made by Dennis Dickinson, seconded by Matt Hicks. Motion passed.

#### RE-APPOINTMENT OF LOAN ADMINISTRATIVE COMMITTEE MEMBERS:

LCLGRP B Director Beth Gilles stated a list of the loan administrative committee members was included in the meeting packet. All loan committee members wished to stay on the committee for 2020. Committee members are as follows:

Patty Waldron – Clinton County

Carol Calabrese – Essex County

Christy Wilt – Hamilton County

Chad Richards – Warren County

Harry Booth – Washington County

Chris Hay – At-Large

Mark Monahan – At-Large

Chairman Dave O'Brien asked for a motion to re-appoint these members. Motion made by Edna Frasier, seconded by John Strough. Motion carried.

LOAN COMMITTEE REPORT:

Ms. Wilt gave the loan committee report for the meeting held this morning, January 14, 2020, see attached report.

A/GFTC REPORT:

A/GFTC Director Aaron Frankenfeld presented the board members with a summarization of A/GTFC's 2019 work program and events. See attached report.

SENIOR PLANNER REPORT:

Ms. Gaddy reviewed the Senior Planner Report that was included in the meeting packet.

DIRECTOR'S REPORT:

Ms. Gilles reviewed the Director's Report that was included in the meeting packet. Ms. Gilles also presented the members with a presentation of accomplishments in 2019.

NEXT MEETING DATE:

Chairman Dave O'Brien states the next meeting date is April 21<sup>st</sup>, 2020 at 1PM in the Warren County Municipal Center.

Meeting adjourned at 1:54 PM.